



INTEGRATED INTERNATIONAL SCHOOL PARENT / STUDENT FEEDBACK FORM

PART 1 OF 3: Informant Information

Parent Student

Name: _____

Date: _____ Course Enrolled/Class: _____

Email: _____ Contact Number: _____

PART 2 OF 3: Feedback Details

1. Comments, feedback and suggestions are welcomed at the Integrated International School as we believe incorporating your insights into our daily operations can only lead to improvements to the school as a whole, and further enhance our students' learning lives at school.
2. We can only process feedback forms which have completed the details in Part 1, so that a member of the Leadership Team can respond and/or act in a timely manner.
3. Suggestions, comments and feedback should be constructive and reasonable.

Please describe clearly the nature of feedback:

Signed by Parent/Student:

Please indicate below how you want the school to reply:

In Person By Phone By Email No Need To Reply



INTEGRATED INTERNATIONAL SCHOOL

PART 3 OF 3: Administration (FOR OFFICIAL USE)

Actions Taken By: _____

- Principal Vice Principal Administrative Department
 Marketing Department Other _____

Actions Taken:
(PLEASE WRITE CLEARLY)

Name and Signature of IIS Representative

Date of Reply and Action taken:

NOTE: In the event that the Parent/Student and the school are unable to resolve the dispute in accordance with the grievance procedure above, the parent/student or the school shall refer the dispute to the CPE recommended Mediation Centre for mediation prior to instituting any legal action or proceedings. The Student/Customer and the school hereby agree to such procedures and to pay such fees as the Mediation Centre may prescribe from time to time for the purpose of resolving their dispute.